



ACADEMIC SENATE

Adopted Minutes

March 18, 2013

Board Room 626

3:00 pm – 5:00 pm

1. Call to Order

Acting President Jaimez called the meeting to order at 3:04 p.m.

2. Roll Call:

LaNae Jaimez, Acting President

Abla Christiansen, Nick Cittadino, Kevin Brewer, Dale Crandall-Bear *ex-officio*, Joe Conrad – *ex officio*, Erin Duane, Tracy Fields, Katherine Luce, Amy Obegi, Scott Parrish, Teri Pearson-Bloom, Melissa

Reeve, Ken Williams

Connie Adams, Admin Assistant

Guests: Diane White, Jerry Kea, Thom Watkins, Shemila Johnson, Ryan Mottau/MIG

3. Approval of Agenda – March 18, 2013

Motion to approve – Senator Obegi; Seconded – Senator Brewer

Discussion: Acting President Jaimez requested Items 8.2, 8.3, and 8.6 be discussed first, followed by all other agenda items in order.

Motion to approve as amended – Senator Parrish; Seconded – Senator Obegi; Passed – unanimous

4. Approval of Minutes – January 28, February 25, and March 4, 2013

Motion to approve – Senator Cittadino; Seconded – Senator Reeve; Passed – unanimous

5. Comments from the Public

6. President's Report

Acting President Jaimez reported that during discussion on the potential ICON and Jimmy Doolittle Museum collaborations the idea came up to hold a Senate sponsored campus-wide presentation. Plans will move forward on that, possibly for April 22. She will email the rest of her report due to time constraints.

7. Superintendent/President's Report

No report.

8. Information/Discussion Items

8.1 SB 1456, Student Success Act – Diane White

Cancelled

8.2 VCUSD and SCC Articulation Project – Jerry Kea

Dean Kea reported: during discussions about this opportunity, the full spectrum of concurrent enrollment options was considered; it's a very ambitious program to include the entire district of 3500 high school students into academies, a special concept that takes AP curriculum and interfaces it with relevant, real life career training through high school; all the results from these types of programs show they help motivate students and decrease drop-out rates. Dean Kea noted a couple caveats. Vallejo Unified School District wants to bring in all 3500 students, which is a very unique concept and they would like locations close to their vicinity, as opposed to having students all come on to the College campuses. These special considerations were brought up at the President's Cabinet meeting and agreement was made to include the Academic Senate as part of the dialogue and process before going any further.

VCUSD plans to have all their students in the academies next year. Articulation is a part of the relationship the College already has with high schools, but this proposal would create additional articulation opportunities. Dean Kea made a comparative analysis with College programs to see how it could all fall in sync. It presents a very special opportunity to think about articulation within the local community in a better way but discretion and prudence are advised while looking at possibilities, options, and limitations. VCUSD envisions this plan as online portfolio work and face-to-face classes at their own campuses and academies. They are looking at all the options as far as a framework; the major College component would be articulation so they could teach classes that are related to ours and also to have College instructors go to their campuses; they're hopeful that Measure Q could possibly be used for a facility to serve their students; articulation would align the College standards and concepts with theirs at the high school level; classes would be for college credit. VP White encouraged Dean Kea to bring this to the Senate due to important implications for curriculum and 10+1 issues. The Senate has a very important leadership role to play in this planning that would have to start with an MOU after discussion and consideration of all questions and concerns. Researching the most successful types of these programs VP White found that faculty at the institutions was central to discussions. The Senate has a very important leadership role to play in this planning. She expressed concern that these ideas gather steam moving forward without the MOU planning that memorializes critical conversations. Under no circumstances does she believe the faculty will be teaching each other's courses or anything like that. What articulation actually means has to be very carefully and meticulously spelled out. The Senate would be remiss in its duties if it wasn't part of this discussion and planning. VP White recommended the Senate President should sign off on a planning MOU. The only MOU she's seen developed so far is from the Vacaville Unified School District. The Senate might consider putting together a task force of some kind to work on this with Dean Kea, Dean Shirley Lewis, VP White and anyone else who would be important to the conversation. Whatever kind of working conditions might be implicated by this will have to be handled in a round of negotiations with the Faculty Association. Dean Kea agreed that it is a very complex initiative to take on, more robust conversation is needed and he appreciated the comments received.

Concerns to address included the number of students, FTES, discipline, and parent contact. VP White noted the Vacaville School District created a good selection criteria and a meticulous plan and expressed concern that, with the Vallejo academies, she doesn't see anything regarding planning in terms of how to unfold a program. Structure and involvement need clarity and faculty at all these institutions have to be on ground floor of discussions as they are in charge of curriculum and programs for all campuses. Her office can help with articulation, the ideas are good, and care is needed in the planning.

8.3 High School Admissions Policy – Jerry Kea

Dean Kea appreciated the opportunity to bring this discussion to the Senate for the third time. With his background in K-12 it very easily came to his attention that something needs to be done in terms of working with local high school students. The whole intent of SB338 is to embrace students who are competent to take collegiate level classes and be successful. Structure has been lacking in the system, many students come here and, if they're not at that level, they experience underachievement which replicates their high school experience. Dean Kea, Dean Maire Morinec, Professor Thom Watkins, and Dean Erin Vines formed a subcommittee to work on this. This item has been taken to the President's Cabinet and the deans on several occasions and a new version was distributed at the Senate meeting. At one point the proposal had a list of steps and procedures with additional demands on resources that the Academic Senate felt was too ambitious so it was reduced to honor Senate wishes and make it more workable. A second important consideration was the GPA requirements and the Committee decided to hold the traditional definition of what is considered competency, a 4.0 to a 2.0 GPA, as that range represents solid academic performance. The third consideration was to set up a team to review transcripts and interview students to ensure they are prepared and responsible to enter the collegiate environment. Dean Kea expressed appreciation for the time to discuss this and gather feedback. Within the whole concept is flexibility because students can blossom at different times or they may have a certain proclivity in a particular discipline they wish to take.

Comments/Questions:

- Who would sit on that committee, how much allocation of resources would it take, how would resources be set up, and how would it be consistent for students?
- What would be assessed?
- Use faculty in the specific discipline to interview students.
- Having it open is a good idea, sometimes students grades are affected by things happening in their families and their own mental health etc.
- High school students are not eligible for Basic Skills classes and often want to take higher level classes that they're not academically ready for. They should have to meet minimum advisories.
- Home study students usually do well but students trying to make up units are a concern.

Professor Watkins responded that they decided not to interview every student, such as those with high GPAs, but to look at records, see successes and decide where interviews are needed. Rather than eliminating students by their GPA, interviewers could get a feel for them and offer the opportunity to be successful. Professor Watkins has volunteered to interview students. A line would be drawn at 2.0 GPA. Dean Kea pointed out the idea behind legislation is to accept students who are competent and capable. It is up to community colleges to make determinations but it is also up to high school counselors to ensure students are ready. The whole community needs to come together on this. To help eliminate rubber stamping, Dean Erin Vines decided he will go to every high school and have that discussion with them that they will be held accountable or their students will not be admitted.

Acting President Jaimez summarized that feedback is needed in terms of the interview process, including determining if the student is adequately prepared to take the course they're asking to take. The Academic Senate has the authority to determine the GPA minimum.

8.4 Special Project – Shemila Johnson

Ms. Johnson met with faculty to create a holiday video, as S/P Laguerre sends out every year, but with an idea to step it up this year. They came up with a concept and need participation from faculty, managers, classified staff and students. Ms. Johnson asked Acting President Jaimez to send out a solicitation to all faculty for participation. Volunteers will be needed by the first week of April to be in the video. They need to be willing to have fun.

8.5 DE Faculty Training Certification Proposal – Dale Crandall-Bear

Workshops filled up quickly so two more were added and they will be offered online later this week. No major questions have come up yet. The DE Committee is now working on Course Review, which will be brought to the next Senate meeting. Acting President Jaimez noted that DE is good about reporting on the work they're doing.

8.6 EMP Update – Ryan Mottau from MIG

Mr. Mottau updated the Senate on the Educational Master Plan progress. This is a continuing discussion to ensure EMP gets traction and the right tools in the right places for the right people. They've been working on developing tools with a mix of data from the Research and Planning office, part of the educational planning process and ideas brought forth from earlier discussions. Two documents were distributed: Purposes for Online Planning Tool Box and Educational Program Planning Tools List. Today's meeting included discussions on both to add to the list of tools and pieces that will be useful to have easily accessible and to figure out where to locate the information. A pilot program was used to find ways to make the tools readily available.

The vision is to bring everything together in an online home, to provide links out to external databases and quick references to PDF forms. Members discussed having: more specific information on SLOs and their assessments; Program Review action items; student success in courses and where they go from there; Basic Skills course sequences; equity planning; data going three to four semesters forward and the graduation numbers; students continuing in math and if they're still at the College; cohort data over multiple terms; Math 330 and 104 performance comparisons and number of students, look forward and

back three semesters at what courses were taken; a data request form; track transfer degree or possibly all students. EMP gives opportunity to look outward, students coming in and those moving on; locations students come from; where more help is needed to prepare students; who will be looking for information, where will it be inserted; make docs/forms readily available with links, or directions on where to locate.

Mr. Mottau noted that no one has had the experience yet with the new Program Review to be clear on what pieces to separate out. Senator Obegi stated one of the ultimate goals is to have boxes that can be filled in the database, click on links for past reviews, strategic goals, etc., then the writer can fill in with information at their fingertips. Mr. Mottau and Dean Cammish had discussed an end result of Program Review would be a data form to track all the information that would be totally in line with this. It is just a matter of how to set it up as they are trying to minimize the process part and get everything close at hand. Space for linking out is pretty minimal and agreement was to have a number of direct source links. Both subject and program lists and how they breakdown will be added to the list of tools. It would help to use the Program Review definition of “program”. SLO information will need to be readily available. Dean Cammish pointed out that there are PDF versions of everything. Discussion continued on what information would be needed and where to find it now. Mr. Mottau concluded that the next steps will be: get feedback to ensure they’re aiming at the right tools; organize items to make the most sense; see what is being done with My Solano; work with Dean Cammish; research the financial piece. Mr. Mottau or VP White can be contacted to give more feedback. This item will be on the April 29th Senate agenda with the intention to bring the toolbox design, how it will flow, and the process piece behind that.

9. Reports

9.1 Subcommittees

9.1.1 Basic Skills – Melissa Reeve

The Basic Skills Committee is in process of reviewing funding proposals.

9.1.2 Curriculum – Joseph Conrad

The Curriculum Committee approved a resolution to remove repeatability from all courses where necessary.

9.1.3 Distance Ed – Dale Crandall-Bear

Reported in item 8.5

9.1.4 Program Review – Amy Obegi

The second set of office hours for Program Review support will be held in Room 504 from 1-3 p.m. on Wednesday, March 20. Committee members are needed and Chair Obegi asked Senators to help solicit faculty in their areas.

9.1.5 10+1 Committee

Administration has been asked to provide a business plan for the foreign student program.

9.2 Treasurer

No report.

10. Action Items

10.1 Measure Q Advisory Board (faculty representation/2 representatives)

S/P Laguerre requested only two faculty representatives in order to be in line with the other groups; he would like Acting President Jaimez to appoint them by March 22; she requested input from Senators. Faculty members can rotate; that would not replace the work groups from the disciplines that will meet with architects during planning for their facilities. The first two projects are the theatre and the math/science building. Acting President Jaimez received a few responses after sending out a call to all faculty. Decisions are needed on the process. Dr. Crandall-Bear suggested it would be in the best interest to have at the table faculty knowledgeable of the specific facility needs. Senator Parrish, with a

background in theatre, volunteered. Acting President Jaimez will send another email, noting math/science and theatre will be in the first planning round, representatives will serve on a rotating basis for a limited time. Suggestions were made to select one long-term and one rotating member from the project area. Senator Pearson-Bloom suggested the meeting times and dates be scheduled first so that faculty will know if they can volunteer.

Motion to elect one representative to serve a one-year academic term and one representative to serve a one-semester term; Seconded – Senator Cittadino; passed – unanimous.

Motion to have the Academic Senate President solicit volunteers and the Academic Senate vote on who will be chosen – Senator Pearson-Bloom; Seconded – Senator Reeve; passed – unanimous

10.2 Flex Cal Task Force
Tabled due to time constraint

11. Action Reminders

12. Announcements

Senate election results: Vice President for remainder of Spring 2013 – Nick Cittadino; Vice President for academic year 2013-2014 – Michael Wyly; At-large representative 2013-2015 – Erin Duane; Part-Time Representative 2013-2015 – Amanda Greene. Congratulations to the new officers and senators.

13. Adjournment

Motion to adjourn – Senator Pearson-Bloom; Seconded – Senator Reeve
Meeting adjourned at 5:05 p.m.

AS 03.18.13 Minutes/ca